



**ATTENTION: All Bidders**

February 3, 2011

**ADDENDUM #1**  
**To the Contract Provisions for**  
**2011 HVAC Annual Preventative Maintenance and On-Call Services**

**The following revisions, additions, and clarifications to the project Request for Proposal, Proposal Form and Public Works Agreement are provided for this project:**

Replace the Proposal form with the attached *PROPOSAL – ADDENDUM 1* form.

***Bidders shall use the revised proposal form. Proposals received on other than Addendum No. 1 bid proposal form will not be accepted.***

This ADDENDUM is to be considered as much a part of the Contract Documents as if it were included in the body of the plans and specifications, and will be incorporated into and made a part of the contract when awarded and when formally executed.

**Attachments:**

PROPOSAL – ADDENDUM 1 form.